

THE MOWLEM

Theatre Cinema & Function Rooms

Volunteer Technical Assistant Job Description

Volunteer technical assistants offer vital support to the Operations Manager and technical staff. Answering to the Operations Manager on shift, volunteer technical assistants will be given an agreed number of shifts on rotas which may include morning, afternoon, and evening sessions and may vary according to the requirements of any given production. In return, we hope that your time at The Mowlem will prove a rewarding and fun experience for volunteers aged 16 and upwards.

Responsibilities:

- Undertaking assigned tasks in a responsible and timely manner
- Assisting with sound, lighting, set building and other tasks as required
- Helping in case of an emergency evacuation (full training given)
- Other duties as requested by the Operations Manager

Person Specification:

- Some technical skills or experience are desirable but not essential
- You'll be polite and friendly in your approach to the public
- You have an interest in theatre, cinema, the arts or other community events
- You are well presented, friendly, punctual and importantly, reliable
- You can remain calm under pressure (theatres can get very busy!)

In addition to the [benefits found here](#), you'll also be entitled to one free soft or hot drink from The Showbar during your shift.

All volunteers must be prepared to complete a DBS check should we require one. The Mowlem is a Registered Charity committed to equal opportunities, welcoming volunteers from all community sections. Diverse applicants are encouraged.

If you have any questions regarding volunteer positions, please email volunteer@themowlem.com, and we'll get back to you.