



Volunteer Technical Assistant Job Description

Volunteer technical assistants offer vital support to the Operations Manager and technical staff. Answering to the Senior Technician on shift, volunteer technical assistants will be given an agreed number of shifts on rotas which may include morning, afternoon, and evening sessions and may vary according to the requirements of any given production. In return, we hope that your time at The Mowlem will prove a rewarding and fun experience for volunteers aged 16 and upwards.

Responsibilities

- Undertaking assigned tasks in a responsible and timely manner
- Assist with stage and lighting set up in the Studio.
- Assist with stage and lighting set up in the Showbar
- Assist with running films in the Studio.
- Occasional maintenance support
- Live event support in the main auditorium.
- Helping in case of an emergency evacuation (full training given)
- Other duties as requested by the Operations Manager

Person Specification

- Some technical skills or experience are desirable but not essential
- You'll be polite and friendly in your approach to the public
- You have an interest in theatre, cinema, the arts or other community events
- You are well presented, friendly, punctual and importantly, reliable
- You can remain calm under pressure (theatres can get very busy!)

The benefits to the Mowlem volunteering roles will be detailed in your interview.

All volunteers may be required to undergo a Disclosure and Barring Service (DBS) check where appropriate to the role.

The Mowlem is a registered charity committed to equity, diversity and inclusion. We welcome volunteers from all backgrounds and communities, and actively encourage applications from people of all identities and lived experiences.

If you have any questions regarding volunteer positions, please email volunteer@themowlem.com, and we'll get back to you.

Mowlem Institute Charity
Reg. No. 243486

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